

RI Governor's Commission on Disabilities

To be completed by the public body, attach additional sheets as necessary.

Public Body:			
Mailing Address:			
Name of Contact Person:		Title:	
Phone Numbers	Voice:	Fax:	TTY:

Meeting Site Address: & Room Number	Mailing Address (if different):

[illegible]

RI Governor's Commission on Disabilities

State Building Code's Accessibility of Meetings for Persons with Disabilities Standard		<input checked="" type="checkbox"/> Check If Not In Compliance, Then Describe The Barrier
(4.3) ACCESSIBLE ROUTE		
From bus stop and/or parking lots to an accessible entrance and through to the meeting location must provide a hard surface with no obstructions or changes in grade walking surface.	<input type="checkbox"/>	
Maximum pitch 1" in 20" or ramped	<input type="checkbox"/>	
Directional signage to the usable entrance from other entrances and the parking area.	<input type="checkbox"/>	
The minimum clear width of an accessible route shall be 36" except at doors.	<input type="checkbox"/>	
(4.6) PARKING SPACES		
If any parking is available, the number of disability parking spaces shall comply with the following table	<input type="checkbox"/>	
each space shall be 96" wide	<input type="checkbox"/>	
a 60" access aisle between spaces may be shared by 2 spaced.	<input type="checkbox"/>	
Identify each space with a sign containing the international symbol of access, blue on white with the words disability parking certificate required.	<input type="checkbox"/>	
The minimum number of van accessible spaces	<input type="checkbox"/>	
REQUIRED MINIMUM NUMBER OF ACCESSIBLE PARKING SPACES		
Total Spaces In Lot	Minimum # Of Public Spaces *	Minimum # of "van accessible" spaces **
1 - 10	1	1
11 - 50	2	1
51 - 75	3	1
76 - 100	4	1
101 - 150	5	1
151 - 200	6	1
201 - 300	7	1
301 - 400	8	1
401 - 500	9	2
501 - 1000	Two percent (2%) of total.	1 for every 8 disability spaces
1001 and over	Twenty (20) plus one for each 100 over 1000	

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*** Employee Parking:** In addition to the public spaces one accessible space for each employee with a disability. Employees' only parking lots shall allow for adaptability for future designation as accessible parking spaces.

**** Wheelchair Lift Van Parking:** One in every eight (8) accessible spaces, but not less than one shall be served by an access aisle 96 inches wide minimum and shall be designated "van accessible". The vertical clearance at such spaces shall be 114 inches.


***** Distribution:** The total number of accessible parking spaces shall be distributed among parking lots to achieve optimum accessibility. If new buildings are located on a site with no additional new spaces, disability spaces shall be redistributed to provide access to all buildings.

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(4.7) CURB CUTS	
LOCATION: At each sidewalk or other obstruction in an accessible route	<input type="checkbox"/>
maximum pitch of 1" in 12"	<input type="checkbox"/>
minimum of 36" in width	<input type="checkbox"/>
flared sides 1" to 10"	<input type="checkbox"/>
(4.8) RAMPS	
When ramps are used at changes of grade the following applies: Level platforms 60" long are required at entranceways, where ramp changes direction and at the top and bottom of ramp runs.	<input type="checkbox"/>
A 36" clear space between rails	<input type="checkbox"/>
maximum slope of 1" in 12"	<input type="checkbox"/>
handrails 1-1/4" to 1-1/2" in diameter, mounted 2'8" to 2'10" above ramps' surface	<input type="checkbox"/>
A toe guard rail or curb is required and intermediate rails if ramp exceeds 30" in height	<input type="checkbox"/>
Level landings are required for every 30" in height.	<input type="checkbox"/>

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State Building Code's Accessibility of Meetings for Persons with Disabilities Standard	 Check If Not In Compliance, Then Describe The Barrier
(4.13) DOORS	
Accessible doors require 32" minimum clear opening with. If double doors are used, one must provide 32" clear opening with other door closed.	<input type="checkbox"/>
Must have lever hardware	<input type="checkbox"/>
DOUBLE-LEAF DOORWAYS: If doorways have two independently operated door leaves, then the active leaf shall meet the clear space requirements.	<input type="checkbox"/>
For doors that are held back by a magnetic hold device or other acceptable device and provide a minimum of a 36" accessible route.	<input type="checkbox"/>
TWO DOORS IN SERIES: The minimum space between two hinged or pivoted doors in series shall be 48" plus the width of any door swinging into the space.	<input type="checkbox"/>
Doors in series shall swing either the same direction or away from the space between doors.	<input type="checkbox"/>
Thresholds at doorways shall not exceed 3/4" in height for exterior residential sliding doors or 1/2" for other types of doors.	<input type="checkbox"/>
Raised thresholds and floor level changes at accessible doorways shall be beveled with a slope no greater than 1:2.	<input type="checkbox"/>
(4.26) FIRE ALARMS	
If provided shall have audio and visual signals.	<input type="checkbox"/> <input type="checkbox"/>

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(4.28) SIGNAGE	
To be raised lettered type on all signage that provides emergency information or general circulation directions or identified rooms and spaces	<input type="checkbox"/>
mounted 4'6" to 5'6" above the finished floor adjacent to the latch side of doors.	<input type="checkbox"/>
Characters, symbols, or pictographs on tactile signs shall be raised 1/32" minimum.	<input type="checkbox"/>
Raised letters and numbers shall be sans serif uppercase characters.	<input type="checkbox"/>
Raised characters or symbols shall be at least 5/8" high, but no higher than a nominal 2"	<input type="checkbox"/>
(4.27) TACTILE WARNINGS	
Tactile warnings shall be identifiable to the touch by a textured surface on the door handle, knob, pull, or other operating hardware. This textured surface may be made by knurling or toughening or by a material applied to the contact surface	<input type="checkbox"/>
Tactile warnings must be on doors leading to all dangerous areas (i.e. a machine rooms, electrical room etc.)	<input type="checkbox"/>
Tactile warnings must be where stairs cross a path of travel.	<input type="checkbox"/>
Tactile warnings must be on doors that lead to areas that might prove dangerous to a blind person {for example, doors to loading platforms, boiler rooms, stages, and the like}	<input type="checkbox"/>
Such textured surfaces shall not be provided for emergency exit doors or any doors other than those to hazardous areas.	<input type="checkbox"/>

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(4.10) ELEVATORS/VERTICAL LIFTS/STAIR LIFTS *	
When provided at least one car must have a minimum with no less than 54" x 68"	<input type="checkbox"/>
36" clear opening for the door	<input type="checkbox"/>
Height of controls shall not exceed 54"	<input type="checkbox"/>
Raised letters to be provided on hoist way entrances and on central panel.	<input type="checkbox"/>
<p>* (Vertical wheelchair/stair lifts are power passenger lifts used to vertically raise and lower a person in a wheelchair or a person of limited mobility in or on a chair or platform from one level to another.)</p> <p>The person in a wheelchair should not be required to transfer from the wheelchair to a seat.</p>	<input type="checkbox"/>
(4.22) TOILET ROOMS	
Minimum clear turning space 5' by 5' beyond room door	<input type="checkbox"/>
toilets to be 18" from one wall or partition measured to the center	<input type="checkbox"/>
seats to be 16" to 18" high.	<input type="checkbox"/>
2'6" clear under lip of sink and insulated hot water pipes.	<input type="checkbox"/>
Grab bars 1 ¼' to 1 ½' from the wall around toilets	<input type="checkbox"/>
Minimum stall width 36", length 66" (wall hung toilet) OR 69" (floor mounted)	<input type="checkbox"/>
stall door 32" clear opening	<input type="checkbox"/>
stall door must swing out	<input type="checkbox"/>
Toilet room doors must have 18" clear space on latch side of door latch and closure.	<input type="checkbox"/>
Toilet room doors must have 12" clear space on hinge side if latch and closure.	<input type="checkbox"/>

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(4.31) ASSEMBLY SEATING (see table below)	
Must be provided on an accessible route	<input type="checkbox"/>
Accessible seating areas shall comply with the following table	<input type="checkbox"/>
Have level wheelchair space of 33" by 48" for forward or rear access or 33" by 60" for side access.	<input type="checkbox"/>
ASSISTIVE LISTENING SYSTEMS: If space is provided with a public address system, such shall have an assistive listening system for persons with a severe hearing loss, to assist at least two individuals	<input type="checkbox"/>
Are identified by signage	<input type="checkbox"/>
ASSEMBLY WHEELCHAIR SEATING & ASSISTIVE LISTENING STATIONS	
Capacity of Seating and Assembly Areas	Number of required wheelchair locations
1 - 25	1
26 - 50	2
51 - 75	3
76 - 100	4
101 - 150	5
151 - 200	6
201 - 300	7
301 - 400	8
401 - 500	9
501 - 1000	Two percent (2%) of total.
1001 and over	Twenty (20) plus one for each 100 over 1000
(4.29.5) TELEPHONE-TELECOMMUNICATION DEVICES FOR THE DEAF (TTY)	
A telecommunication device for the deaf must be available, either on site or in a central location at which personnel are able to respond to inquiries about the meeting.	<input type="checkbox"/>

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State Building Code's Accessibility of Meetings for Persons with Disabilities Standard	<input checked="checked" type="checkbox"/> Check If Not In Compliance, Then Describe The Barrier	
(D) INTERPRETERS FOR THE DEAF		
If requested, must provide an interpreter for the deaf.	<input type="checkbox"/>	
NOTICES OF MEETINGS shall contain a procedure for requesting the interpreter. No more than 3 business days advanced notice of need for interpreter may be required, provided that meeting notice is posted at least 4 business days prior to the meeting.	<input type="checkbox"/>	
(E) TAPES FOR VISUALLY IMPAIRED		
If requested, audiotapes of a meeting's minutes shall be provided.	<input type="checkbox"/>	
Procedure for requesting audiotapes must be posted.	<input type="checkbox"/>	
Submitted by:		
Signature	Name And Title	Date
<p>Return this completed form to the:</p> <p>Governor's Commission on Disabilities 41 Cherry Dale Court Cranston, RI 02920-3049</p>		

Open Meeting Accessibility Transition Plan Review
To be completed by the Governor's Commission on Disabilities

Plan Received by Commission:		
1st Public Hearing on:		<input checked="" type="checkbox"/>
Action Taken on:		approved the plan
requested clarification on:		proposed a modification to the plan:
Notification of Action sent on:		<input checked="" type="checkbox"/>
Response Received on:		public body: agreed rejected modification
2nd Public Hearing on:		
Action Taken on:		approved the plan
requested clarification on:		proposed a modification to the plan:
Notification of Action sent on:		<input checked="" type="checkbox"/>
Response Received on:		public body: agreed rejected modification
3rd Public Hearing on:		
Action Taken on:		approved the plan
requested clarification on:		proposed a modification to the plan:
Notification of Action sent on:		<input checked="" type="checkbox"/>
Response Received on:		public body: agreed rejected modification